

Village of Warburg:

Minutes of a Regular meeting of the **Council** of the Village of Warburg held Monday, November 13, 2017 in Council Chambers, Village of Warburg Municipal Office.

Call to Order

Mayor Kevin Maine called the meeting to order at 7:40 p.m. with the following in attendance.

COUNCIL members **PRESENT** at commencement:

Kevin Maine	Mayor
Tina Smith	Deputy Mayor
Ivan Laing	Councillor
Dwayne Mayr	Councillor
Steven Swartz	Councillor

Present from Administration:
Christine Pankewitz Municipal Administrator

**Additions/Deletions/
Changes to the
agenda**

The Chairman called for additions/deletions/changes to the agenda.

R5763-11-17

D. Mayr MOVED:
That the agenda be approved with the following additions:
6. p) George Broadbent
6. q) 5211 – 48th Street – trees

Carried

3. Adoption of Previous Minutes

The Chairman called for confirmation of the minutes of the following Council Meetings:

- a) October 10, 2017 - Regular Meeting
- b) October 23, 2107 – Organizational Meeting

R5764-11-17

T. Smith MOVED:
That the minutes of our October 10, 2017 Regular Meeting and our October 23, 2017 Organizational Meeting be adopted.

Carried

4. Public Hearings/Delegations

a) Wally Frenzel
Mr. Frenzel requested to be moved to the December 11, 2017 Regular meeting of Council.

5. Finance

a) Financial Statement to September 30, 2017

R5765-11-17

T. Smith MOVED:
That the Financial Statement to September 30, 2017 be received as information.

Carried

b) Budget Status to September 30, 2017

R5766-11-17

T. Smith MOVED:
That the Budget Status to September 30, 2017 be received as information.

Carried

6. New Business

a) Coal Community Transition Fund

Council reviewed and discussed the Coal Community Transaction Fund Application.

R5767-11-17

K. Maine MOVED:
That the Village of Warburg approve the Coal Community Transition Fund Grant Application.

Carried

b) Economic Development Officer

Council reviewed the proposal received from Ralph van Assen in regards to retaining him to carry on some of the work, and in particular the Hemp Industry. Mr. van Assen noted that it could be in form an Economic Development entity as it would relate to the grant funding through the Coal Community Transition Fund (CCTF). Council noted that upon receiving the CCTF, RFP's would have to be sent out for the Economic Development Officer position and that more information is required from Mr. van Assen as what work he is proposing to do and for what cost.

c) 2018 Recycling Grant

Council reviewed the information received in regards to the Alberta Recycling's 2018 Grant Program.

R5768-11-17

T. Smith MOVED:

That the Village apply for a grant through the 2018 Municipal Demonstration Grant for the Spray Park pad, the pathway to the Gazebo in the park and a pathway to the Legion Cenotaph.

Carried

d) Warburg & District Fire Services Personnel

Council reviewed the Warburg & District Fire Services Personnel Policies.

R5769-11-17

K. Maine MOVED:

That the Village of Warburg approve the Warburg & District Fire Services Personnel Policy, which is to be forwarded to the Fire Chief and implemented.

Carried

e) FORTIS Light Assessment

Council reviewed the street light assessment received from FORTIS. Council requested a map from FORTIS with the recommended street light locations marked on it.

f) RV Park Proposal

Council reviewed the proposal to manage our new RV Park for the 2018 year received from Pat Worshek.

g) 2018 Leduc-Nisku EDA Membership

Council reviewed the 2018 Leduc-Nisku EDA Membership Contribution.

R5770-11-17

D. Mayr MOVED:

That the Village of Warburg pay the Associate Membership fee for 2018 in the amount of \$1000.00.

Carried

h) Offer to Purchase Lot 21 (4532-50th Avenue)

Council reviewed the offer to purchase Lot 21 Block 15 Plan 0224849 in the amount of \$35,000.00.

R5771-11-17

T. Smith MOVED:

That the Village of Warburg accept the offer for Lot 21 Block 15 Plan 0224849 in the amount of \$35,000.00 on condition that the purchaser must commence construction of residence, in compliance with Village Codes, within one year of purchase and must complete construction within 2 years of purchase of the lot.

carried

i) AMSC Energy Program Update

Council reviewed the AMSC Energy Program Update for Electricity Aggregation.

R5772-11-17

T. Smith MOVED:

That the Village of Warburg sign the pricing schedule for sale of electrical energy through the AMSC Energy Program.

Carried

j) RV Park/Spray Park Fencing

Council reviewed the quote received for additional post and rail and wood screen fence for around the RV Park and Spray Park. Administration was instructed to prepare RFP's in order to get additional quotes.

k) 2018 Capital Budget Requests

Council reviewed the Capital Call for MLA input into provincial infrastructure/capital projects for 2018.

l) Strategic Plan and Vision (4 Years)

K. Maine asked Council to bring forward their visions for strategic planning at our January budget meeting.

m) Christmas Celebrations, Open House & Office Closures

The Village's Christmas Celebrations will be held on December 15th, our Open House will be held on December 22nd from 1 – 4 and the Office will be closed on December 25, 26th, 2017 and January 1, 2018.

n) Meeting with Leduc County, MLA, Minister and MP

Council directed Administration to schedule a meeting with the Leduc County Council, MLA Mark Smith, Minister Shaye Anderson and MP Jim Eglinski.

o) Meeting with Black Gold School Trustees

Council directed Administration to schedule a meeting with the Black Gold School Trustees.

p) George Broadbent

T. Smith brought a proposal forward in regards to naming a street or park after George Broadbent.

T. Smith MOVED:

That the Village of Warburg name the park located on Woodlands drive - George Broadbent.

Carried

q) 5211 – 48th Street

Council discussed the tree complaint at 5211 – 48th Street. Council directed Administration to arrange for an arborist to look at.

R5773-11-17

7. Committee Reports

a) Library

T. Smith reported on the Library funding from Leduc County and YRL, on the summer program, on the outstanding STEP funding, carpet cleaning, renovations for the washrooms, casual worker and on the Christmas Raffle.

b) Ag Society

K. Maine reported that the Christmas Supper is on December 13th, they donated a \$500 scholarship to school, on the Winterfest activities, the furnace was replaced and the hot water tank needs maintenance.

c) Coal Grant

Discussed in item 6. A).

d) 39/20 Alliance

K. Maine reported that the Alliance will be holding a Strategic Planning Meeting on November 18th.

e) FCSS

T. Smith reported on the jumpstart program, Community Awareness night, Babysitting Course, Christmas Elves, Tiny Tot Festival, Conversation Café, and on Volunteer Appreciation.

f) Bloomin' Buddies

The Bloomin Buddies have picked their flowers for 2018.

8. CAO Report

Council reviewed Administrator Pankewitz's October report.

9. Correspondence

Council reviewed the following correspondence.

- a) Leduc-Nisku EDA Staff Changes
- b) Government Office Closures
- c) Edmonton Metropolitan Region Board Updates
- d) Primary Care Network Annual Report
- e) Leduc County Intermunicipal Liaison Committee
- f) Municipal Government Act Amendments
- g) Jim Eglinski – Congratulation letter to Council
- h) October Bylaw Report
- i) Warburg School Awards

10. In-Camera
R5774-11-17

K. Maine MOVED:
That Council go In-camera at 10:38 p.m.

Carried

R5775-11-17

K. Maine MOVED:
That Council return to open meeting at 10:50 p.m.

Carried

Adjournment

K. Maine adjourned the meeting at 10:50 p.m.

Carried

The minutes approved this 11th day of December, 2017.

Mayor Kevin Maine

Christine Pankewitz
Municipal Administrator

Council reviewed and discussed the 2017 Proposed Budget for the Parks, Recreation and Cultural Service Areas of Mutual Benefit to Rural and Urban Residents.

Warburg Arena	- operational	\$42,062.00
	- Capital	7,500.00
	- Garbage Services	2,000.00
	- insurance	16,000.00
Athletic Fields	- ball diamonds etc.	19,000.00
	- Capital - gravel	2,000.00
	- utilities	2,000.00
Pioneer Rec Centre	- operational	15,823.00
	- insurance	10,000.00
Library	- operational	17,390.00
	- repairs & maintenance	3,500.00
	- utilities & security	6,000.00
	- capital (LED lights/boiler)	20,000.00
	- insurance	3,000.00
Recreation Coordinator	- wages	20,000.00
	- administration costs	<u>10,000.00</u>
		\$196,275.00