

**Village of Warburg:**

Minutes of a Regular meeting of the Council of the Village of Warburg held Tuesday, October 10, 2017 in Council Chambers, Village of Warburg Municipal Office.

**Call to Order**

Mayor R. van Assen called the meeting to order at 6:57 p.m. with the following in attendance.

**COUNCIL members PRESENT** at commencement:

|                 |            |
|-----------------|------------|
| Ralph van Assen | Mayor      |
| Tina Smith      | Councillor |
| Kevin Maine     | Councillor |
| Dwayne Mayr     | Councillor |

Present from Administration:

|                     |                         |
|---------------------|-------------------------|
| Christine Pankewitz | Municipal Administrator |
|---------------------|-------------------------|

**2. Acceptance of Agenda**

The Chairman called for additions/deletions/changes to the agenda.

R5734-10-17

D. Mayr MOVED:  
That the agenda be approved with the following additions:  
7. m) MLA Smith  
7. n) FCSS Regional  
7. o) EDA  
7. p) Community Awareness

Carried

**3. Adoption of the Previous Minutes**

The Chairman called for confirmation of the minutes of the following Council Meeting:

a) September 11, 2017 Regular Meeting

R5735-10-17

T. Smith MOVED:  
That the minutes of our September 11, 2017 Regular meeting be adopted.

Carried

**4. Delegations/Public Hearings**

**a) Wally Frenzel**

Ms. Pam Frenzel was present to represent Mr. Wally Frenzel's proposal requesting garbage fee credits for vacant suites in his 4-Plexes retroactive to February, and a 50% reduction for the water and sewer infrastructure fees and to waive all late fees if paid by October 30, 2017. Currently 3 out of 8 suites in the 4- Plexes are rented.

Council asked Ms. Frenzel questions and discussed the proposal. Tabled to in-camera portion of the meeting.

R5736-10-17

R. van Assen MOVED:  
That effective October 1, 2017 we forgive the garbage charges of 14.65 for 5 vacant units for a 6 month period.

Defeated

**5. Finance**

**a) Financial Status to July 31, 2017**

R5737-10-17

T. Smith MOVED:  
That the Financial Status to July 31, 2017 be received as information.

Carried

**b) Financial Status to August 31, 2017**

R5738-10-17

T. Smith MOVED:  
That the Financial Status to August 31, 2017 be received as information.

Carried

**6. New Business**

**a) Groundwater Assessment**

Council reviewed and discussed the cost proposal from Amec Foster Wheeler for the additional groundwater monitoring and sampling at the Village Shop in the amount of \$9,850.00.

R5739-10-17

D. Mayr MOVED:  
That the Village of Warburg approve the proposal from Amec Foster Wheeler for the additional groundwater monitoring and sampling at the Village Shop in the amount of \$9,850.00.

Carried

**b) CCTF Grant**

Council reviewed and discussed the Coal Community Transition Fund project outline for an Industrial Park Business Plan and Business Feasibility Case to embark on a plan to develop a 96 acre parcel of land into an industrial Park.

Mayor van Assen also proposed his interest in the Economic Development Officer position.

R5740-10-17

D. Mayr MOVED:  
That the Village proceed with the CCTF Grant Application.

Carried

**c) ACFA – Estimated Capital Requirements**

In order to plan for ACFA's five year financing projections, they require estimates of the amount and timing of our borrowing requirements.

R5741-10-17

T. Smith MOVED:  
That the Village of Warburg does not plan to borrow from 2019 – 2022.

Carried

**d) Spray Park & Comfort Station**

Council reviewed all the information in regards to the spray park and comfort station.

R5742-10-17

R. van Assen MOVED:  
That administration arranges a meeting with all parties and hold off construction until next spring.

Carried

**e) Xplornet Communications**

Council reviewed the agreement between the Village of Warburg and Xplornet Communications Inc.

R5743-10-17

R. van Assen MOVED:  
That the Licensor should be the Village of Warburg, a termination clause for the Village of Warburg be included, as well as providing the Village Shop and RV Park with an internet package, a better description of the equipment and that the agreement is to be reviewed annually.

Carried

**f) Warburg Bottle Depot**

Council reviewed the invitation from the Alberta Bottle Depot Association to attend the Applaud event at the Warburg Bottle Depot and their customer winner, Linda Loberg on October 17<sup>th</sup>.

R5744-10-17

K. Maine MOVED:  
That Mayor van Assen attend the Applaud event and do a presentation on behalf of the Village.

Carried

**g) Warburg School Wall of Fame**

On behalf of the Warburg School Wall of Fame Committee an invitation was received to attend this year's induction ceremony on October 17<sup>th</sup>, 2017.

R5745-10-17

R. van Assen MOVED:  
That Councillor Maine attend the Warburg School Wall of Fame Committee event on October 17<sup>th</sup>.

Carried

**8. Committee Reports**

**a) Capital Region Board**

Council reviewed the correspondence in regards to the CRB transition, ECDEV Transition, on the Energy Corridors Forum and on the airport privatization.

**b) CREPP**

K. Maine reported that they are redoing their mutual aid agreements and will be doing it every 4 years, working with FCSS Boards and Social Services for evacuation centres.

**c) Rec Board**

T. Smith reported on the light up, on the Recreation Programs, bus to swim program and on the arena upgrade.

**d) FCSS**

T. Smith reported on the Tools for Schools, Throsby & District Catholic Church donated money for school clothes and shoes, on the JOY Conference, on Conversation Café, on Community Awareness and on the smoking in the park.

**e) Arena Board**

The ice is in and Calmar has been renting as their plant is not working, Warburg and Winfield are going through the amalgamation process.

**f) Assessment Review Board**

K. Maine reported on the changes to the MGA for assessments and assessment services.

**g) Ag Society**

K. Maine reported on the Ag Society Operating Grant and Grant to upgrade the front end of the curling rink.

**h) Library**

Council reviewed the information announcing the call for nominations for the annual Minister's Awards for Excellence in Public Library Service.

**i) Leduc Foundation**

Council reviewed the summary outcomes for what is required for the Cloverleaf Manor's Life Safety Upgrade.

**j) Leduc Region Caucus Tour**

R. van Assen reported on the tour with Mayor's and MLA's to show what the region does and all the assets within the region, big store will open in 2018 and Costco will open in 2018.

**k) The Power of Libraries Conference**

D. Mayr reported on the YRL Conference with representation from across the province. The sessions attended were Learning Modules for Everyone: More Than Just Kids, Facing a Difficult Conversation, It's Not What We Have, It's What We Do and Finding Your Voice: Ideas and Strategy for an Engaging Social Media Presence.

**l) Hemp Alliance**

R. van Assen reported that he will remain as a member of the Alberta Hemp Alliance after his term of Mayor is completed as an Economic Development Officer for the 39/20 Alliance.  
Council reviewed the Executive Summary from the Canadian Industrial Hemp Corporation. The next meeting for the Steering Committee for the Alberta Hemp Alliance is November 2, 2017.

**m) MLA Smith**

R. van Assen met with MLA Smith to discuss what Industry can be brought to Warburg.

**n) FCSS Regional**

R. van Assen reported that the Rural Network has money to build subsidized housing in New Sarepta.

**o) EDA**

R. van Assen reported on the Leduc Nisku EDA meeting.

**p) Community Awareness**

R. van Assen reported on the good turnout.

R5746-10-17

R. van Assen MOVED:  
That the above Committee Reports be received as information.

Carried

**8. CAO Report**

R5747-10-17

T. Smith MOVED:  
That Administrator Pankewitz's September report be received as information.

Carried

**9. Correspondence**

R5748-10-17

R. van Assen MOVED:

That the following correspondence be filed for future reference:

- a) Intermunicipal Development Plan Project
- b) AUMA response to the draft MGA regulations
- c) September Bylaw Monthly Report
- d) Telus

Councillor Smith passed on the call she received from Mr. George Broadbent thanking Council for Paving 52<sup>nd</sup> thanking Council and the Municipal Administrator for all the work and commitment they do for the Village.

Councillor Mayr noted that there is interest in proceeding with a Chamber of Commerce.

carried

**10. In-Camera**

R5749-10-17

R. van Assen MOVED:

That Council go in-camera at 9:14 p.m.

Carried

R5750-10-17

R. van Assen MOVED:

That Council return to open meeting at 9:43 p.m.

Carried

**Adjournment**

R5751-10-17

R. van Assen MOVED:

That the Council meeting be adjourned at 9:44 p.m.

carried

These minutes approved this 13<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Mayor Ralph van Assen

\_\_\_\_\_  
Christine Pankewitz  
Municipal Administrator

