

**Village of Warburg:**

Minutes of a Regular meeting of the **Council** of the Village of Warburg held Monday, March 9, 2015 in Council Chambers, Village of Warburg Municipal Office.

**Call to Order**

Mayor R. van Assen called the meeting to order at 6:57 p.m. with the following in attendance.

**COUNCIL** members **PRESENT** at commencement:

Ralph van Assen	Mayor
Fred Rapati	Deputy Mayor
Cathy Chaney	Councillor
Kevin Maine	Councillor
Tina Smith	Councillor

Present from Administration:

Christine Pankewitz	Municipal Administrator
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**Additions  
Changes to  
the agenda**

The Chairman called for additions/deletions/changes to the agenda

R3985-03-15

T. Smith MOVED:  
That the agenda be adopted.

carried

**4. Confirmation of Minutes**

The Chairman called for confirmation of the minutes of the following Council Meetings:

- a) February 9, 2015 Regular Meeting of Council
- b) February 23, 2015 Regular meeting of Council

R3986-03-15

F. Rapati MOVED:  
That the minutes of our February 9, 2015 and February 23, 2015 Regular meetings be adopted.

Carried

**5. Public Presentations**

**a) Cpl. Cory Kyle and Constable Mark Alford**

Corporal Kyle and Constable Alford introduced themselves. Cpl. Kyle reported on the statistical comparison for 2011, 2012, 2013 and 2014, front counter services, fingerprint increase, no fees for services and the funding request for the Municipal Position. Discussed the Municipal Employee staffing in Breton which has been in place for 3 years. Cpl. Kyle would like to increase the part time position in Thorsby to full time. He reported on the 14 weeks it takes for security clearance for staff, lack of front counter service in Thorsby and the level of service. Discussion took place as to the \$5,000 request for funding for the Municipal Employee at the Thorsby Detachment. Tabled to our March 23<sup>rd</sup> budget meeting.

**b) Doug Vath**

Not Present.

**6. Finance**

**a) Multi-Year Capital Infrastructure Plan**

**7. New Business**

**a) Weed Inspection Agreement**

Council reviewed and discussed the Memorandum of Understanding between Leduc County and the Village of Warburg to establish a framework of cooperation between the County and the Village with reference to the responsibilities of all local authorities in Alberta of either eradicating prohibited noxious weeds or controlling noxious weeds within their boundaries as delegated by the Province of Alberta through the Weed Control Act.

R3988-03-15

R. van Assen MOVED:

That the Village of Warburg sign the Memorandum of Understanding between the Leduc County and the Village of Warburg allowing the Leduc County to provide Weed Inspector services to the Village.

Carried

**b) Bylaw #141/15**

Council reviewed Bylaw #141/15 for the purpose of cancelling a portion of Plan 0224849 and establishing a single new lot known as Lot 26 A.

R3989-03-15

First reading MOVED by Deputy Mayor Rapati.

Carried

R3990-03-15

Second reading MOVED by Councillor Smith.

carried

R3991-03-15  
reading.

MOVED by Mayor van Assen that Bylaw #141/15 be given third and final

carried

R3992-03-15

Third and final reading MOVED by Councillor T. Smith.

Carried

**c) Community Planning Association Conference**

The Community Planning Association of Alberta's 2015 Annual Conference will be held from April 13<sup>th</sup> to April 15<sup>th</sup>, 2015.

**d) Bill Jewett Proposal**

Council reviewed and discussed the proposal information received from Mr. Jewett and Mr. Powlik to move 4 Plex Units onto Lot F Plan 3296 ET.

R3993-03-15

R. van Assen MOVED:

That the Village of Warburg accept the proposal in principle until further information is received.

Carried

**e) New Building Canada Fund**

Council reviewed the information in regards to the New Building Canada Fund. The Province of Alberta is now accepting applications for the Small Communities Fund under the Building Canada Fund. Projects were discussed.

R3994-03-15

R. van Assen MOVED:

That the paving of the following roads and parking lot be applied for under the

**8. Committee Reports**

**a) Capital Region Board**

R. van Assen reported on the media release in regards to the CRB matching government funds to advance key regional initiatives and growth strategies.

**b) Recreation Board**

T. Smith reported on the elections, Leduc is hosting summer games in 2016, on Sunnybrook's New Year's dance, Sunnybrook's spaghetti supper, Sunnybrook received a \$50,000 grant to update washrooms, Genesee has monthly jam sessions, and FCSS wants to partner with the Rec Board to plan summer activities.

**c) Library**

T. Smith reported on the stats, on the YRL allotment, shelving, renewing the Microsoft 365 for the computers, on the CAPYI hire, Freedom to Read Week and promoting the library.

**d) 39/20 Alliance**

K. Maine reported on the Policy and Procedures draft, on the Internal Communications Plan, the Evergreen Ecological Services and that the Open House for EcDev Strategy will be held on April 22<sup>nd</sup>.

R3995-03-15

F. Rapati MOVED:

That the Village of Warburg approve and sign the Collection of Waste Material Master Service Agreement between the 39/20 Alliance and Ever Green Ecological Services Inc., approve the 39/20 Alliance Internal Communications Plan, and approve the 39/20 Alliance Policy and Procedures.

Carried

**e) Fire Department**

In January the Warburg Fire Department had 2 MVA calls and their practices consisted of VX Module 500 and VX Practical. In February they had 1 medical call and 3 false alarms and their training consisted of a FMR Course and did a Westmoreland & Epcor Mine tour.

**f) Splash Park**

K. Maine reported on the recommended location and that the next meeting is March 11<sup>th</sup>.

**g) Emerging Trend**

K. Maine and C. Pankewitz reported on the Emerging Trends In Municipal Law Seminar they attended.

**h) Ag Society**

K. Maine reported on the Scavenger Hunt, redoing dance floor, new tables are set up.

**i) AEMA**

K. Maine reported on the plan and on a committee. A schedule of the upcoming ICS courses were received.

**ii) Assessment Review Board**

**10. CAO Report**

R3998-03-15

T. Smith MOVED:

That Administrator Pankewitz's February report be received as information.

Carried

**11. Confidential Items**

R3999-03-15

R. van Assen MOVED:

That Council go in-camera at 10:04 p.m.

Carried

R4000-03-15

R. van Assen MOVED:

That Council return to open meeting at 10:08 p.m.

Carried

**Adjournment**

R4001-03-15

K. Maine MOVED:

That the Council meeting be adjourned at 10:08 p.m.

carried

These minutes approved this 14<sup>th</sup> day of April, 2014.

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Mayor Ralph van Assen

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Christine Pankewitz  
Municipal Administrator