

Village of Warburg:

Minutes of a Regular meeting of the Council of the Village of Warburg
Held Monday, December 11, 2023 at the Village of Warburg Municipal Council
Chambers.

**Call to
Order**

Mayor D. Mayr called the meeting to order at 7:00 p.m. with
the following in attendance.

COUNCIL members PRESENT at commencement:

| | |
|----------------|--------------|
| Dwayne Mayr | Mayor |
| Steve Swartz | Deputy Mayor |
| Rick Hart | Councillor |
| Cody Henderson | Councillor |
| Ivan Laing | Councillor |

Present from Administration:
Christine Pankewitz Municipal Administrator

**Acceptance of
Agenda**

Mayor D. Mayr called for additions/deletions/changes to the agenda.

R8675-12-23

R. Hart MOVED:
That the agenda be adopted with addition of 6. I) Baytex.

Carried

3. Delegations

No Delegations.

4. Adoption of Previous Minutes

The Chairperson called for confirmation of the minutes of the following Council
Meeting:

- a) November 13, 2023 Regular Meeting
- b) November 13, 2023 Public Hearing

R8676-12-23

C. Henderson MOVED:
That the minutes of our November 13, 2023 Regular Meeting and November 13,
2023 Public Hearing be approved.

carried

5. Financial

a) Financial Statement to October 31, 2023

R8677-12-23

D. Mayr MOVED:
That the Financial Statement to October 31, 2023 be received as information.

Carried

b) Budget Status to October 31, 2023

R8678-12-23

I. Laing MOVED:
That the Budget Status to October 31, 2023 be received as information.

Carried

c) Interim Budget – 2024

R8679-12-23

R. Hart MOVED:
That the 2024 Interim Budget be approved.

Carried

6. New Business

a) Proposed Telecommunication Tower

R8680-12-23

C. Henderson MOVED:
That the Roger's proposal for a 35 m lattice tri-pole tower be received as
information.

Carried

- R8681-12-23 **b) CFCW Christmas Greetings**
I. Laing MOVED:
That the Village accepts the CFCW Christmas Greetings for the Holiday Season rates as information.
Carried
- R8682-12-23 **c) Bylaw #191/23 to Amend Land Use Bylaw**
R. Hart MOVED first reading to Bylaw #191/23 to Amend Land Use Bylaw #171/20 to reclassify Lot 2, Block 3 Plan 1981 ET and Lot 10 Block 3 Plan 0822558 from R2 Residential to P Public.
Carried
- R8683-12-23 **d) Subdivision of Lot 3 Plan 852 2414**
D. Mayr MOVED:
That the Village move forward with the road easement through the proposed Lot 3C.
Carried
- R8684-12-23 R. Hart MOVED:
That the Village of Warburg consent to the registration of the plan prepared by Ryan Simpson, Alberta Land Surveyor, for Part of Lot 3 Plan 852 2414; and that being the party who requested the plan of survey to section 81 of the Land Titles Act, we hereby consent to the registration prepared by Ryan Simpson for Lot 3C Block 1 Plan 232____; and that the Village of Warburg as successor to Battle River Planning Commission do hereby acknowledge that they have no further interest under the caveat made by Battle River Regional Planning Commission, which caveat was registered in the Land Titles Office as instrument number 852 279 675 and that the same is hereby withdrawn and discharged.
Carried
- R8685-12-23 **e) Warburg & District Regional Recreation & Parks Board**
I. Laing MOVED:
That the Village of Warburg dissolve the Warburg & District Regional Recreation & Parks Board and transfer the remaining funds to the Village of Warburg.
Carried
- R8686-12-23 **f) Bylaw #192/23 for the Purpose of Cancelling a portion of Plan 2152**
NY
Councillor Laing MOVED first reading to Bylaw #192/23 for the Purpose of Cancelling a portion of Plan 2152 NY.
Carried
- R8687-12-23 Second reading MOVED by Councillor Henderson.
Carried
- R8688-12-23 Deputy Mayor Swartz MOVED that Bylaw #192/23 be given third and final reading.
carried
- R8689-12-23 Third and final reading MOVED by Councillor Henderson.
Carried

- R8690-12-23 **g) Bylaw #190/23 for the Purpose of Amendment of the Land Use Bylaw**
C. Henderson MOVED:
That second reading be given to Bylaw #190/23 for the Purpose of Amendment of the Land Use Bylaw to Section 41: Fencing and Screening.
Carried
- R8691-12-23 R. Hart MOVED:
That third reading be given to Bylaw #190/23.
Carried
- 8:10 – 8:15 p.m. Recess
- R8692-12--23 **h) Sidewalk @ 5004 – 50th Avenue (LRT)**
I. Laing MOVED:
That Council check the sidewalk at 5004- 50th Avenue and address it at our January meeting.
Carried
- R8693-12-23 **i) Request for Sidewalk Snow Removal Refund**
D. Mayr MOVED:
That the Village of Warburg decline Mr. Knopp's refund request for the snow removal service at his property.
Carried
- R8694-12-23 **j) Bylaw #193/23 for the Purpose of Cancelling Plan 0822558 Block 3 Lot 10 and Plan 1981 ET Block 3 Lot 2.**
Councillor Laing MOVED first reading to Bylaw #193/23 for the Purpose of Cancelling a portion of Plan 0822558 Block 3 Lot 10 and Plan 1981 ET Block 3 Lot 2.
Carried
- R8695-12-23 Second reading MOVED by Councillor Henderson.
Carried
- R8696-12-23 Councillor Hart MOVED that Bylaw #192/23 be given third and final reading.
carried
- R8697-12-23 Third and final reading MOVED by Deputy Mayor Swartz.
Carried
- R8698-12-23 **k) Subdivision & Development Appeal Board**
R. Hart moved:
That the recommended list of candidates for the Leduc County Regional Subdivision and Development Appeal Board be approved.
Carried
- R8699-12-23 **l) Baytex**
D. Mayr MOVED:
That the Village of Warburg is willing to sign an agreement with Baytex Energy for our Wastewater Effluent.
Carried

7. Committee Reports

R8700-12-23 R. Hart MOVED:
That the following written and verbal reports be received as information:
a) FCSS
b) Good Neighbor Breakfast
c) LRHF Board
d) Library Board Meeting
e) Remembrance Day
f) Arena Board Meeting

Carried

8. CAO Report

R8701-12-23 R. Hart MOVED:
That Administrator Pankewitz's November report be received as information.

Carried

9. Correspondence

R8702-12-23 R. Hart MOVED:
That the following correspondence be received as information:
a) New BGSSB Superintendent of Schools
b) RCMP – Community Policing Report
c) October & November Bylaw Report

Carried

10. Closed Session

R8703-12-23 D. Mayr MOVED that we go into closed session at 9:30 p.m. as per Section 17
(1) of the FOIP Act.

Carried

9:30 p.m. Municipal Administrator Pankewitz left the meeting at 9:30 p.m.

R8704-12-23 R. Hart MOVED that we revert back to regular session at 9:43 p.m.

9:43 p.m. Municipal Administrator Pankewitz returned to the meeting. carried

R8705-12-23 C. Henderson MOVED:
That Council approve a 10% increase to Administrator Pankewitz's 2024 salary.

Carried

R8706-12-23 I. Laing MOVED:
That Council allot up to \$3,000 for staff bonuses to be at the discretion of
Administrator Pankewitz.

Adjournment

R8707-12-23 S. Swartz MOVED:
That the Council meeting be adjourned at 9:54 p.m.

carried

These minutes approved this 8th day of January, 2024.



Mayor Dwayne Mayr



Christine Pankewitz
Municipal Administrator