

**Village of Warburg
Bylaw # 196/24**

**A BYLAW OF THE VILLAGE OF WARBURG IN THE PROVINCE OF ALBERTA, TO
ESTABLISH FEES AND RATES FOR SERVICES PROVIDED BY THE MUNICIPALITY.**

WHEREAS: Pursuant to Section 7 of the *Municipal Government Act, R.S.A. 2000, Chapter M-26*, a Council may pass bylaws for municipal purposes respecting the following matters:

- a) People, activities and things in, on or near a public place or place that is open to the public; and
- b) Services provided by or on behalf of the municipality;

AND: Pursuant to section 8 of the *Municipal Government Act, R.S.A. 2000, Chapter M-26*, a Council may pass bylaws for municipal purposes respecting the following matters:

- a) Provide for a system of licenses, permits and approvals, including any or all of the following:
 - i) Establishing fees for licenses, permits and approvals; including fees for licenses, permits and approvals that may be in the nature of a reasonable tax for the activity authorized or for the purpose of raising revenue;
 - ii) Establishing fees for licenses, permits and approvals that are higher for persons or businesses who do not reside or maintain a place of business in the municipality.

THEREFORE: The Council of the Village of Warburg in the Province of Alberta duly assembled, hereby enacts as follows:

PART 1: TITLE AND PURPOSE

- 1. That this Bylaw may be cited as the "Fees Bylaw".
- 2. The purpose of this Bylaw is to establish fees that must be charges for the licenses, permits and approvals provided by the Village.

PART 11: DEFINITIONS

- 3. In this Bylaw, unless the context otherwise requires:
 - a) "Village" means the municipal corporation of the Village of Warburg;
 - b) "Municipal Administrator" means the chief administrative officer of the Village of Warburg;
 - c) "Council" means the municipal council of the Village of Warburg.

PART 111: FEES and CHARGES

ASSESSMENT, TAXATION AND GENERAL ADMINISTRATIVE FEES

4. Item	Amount	GST	Total
Returned Cheque (NSF)	\$30.00	\$1.50	\$31.50
Tax Certificates / Compliance Certificates	\$30.00	\$1.50	\$31.50
Rush Tax/Compliance Cert(s) <48 hrs	\$50.00	\$2.50	\$52.50
Photocopies/Computer copy per page	\$0.25		\$0.25
Facsimile/Email service sending/page	\$1.00		\$1.00
Facsimile/Email service receiving/page	\$0.25		\$0.25
Registration of Tax Notification	\$50.00		\$50.00
Tax Sales Costs	\$100.00		\$100.00

ASSESSMENT INFORMATION REQUESTS

5. Item	Amount	GST	Total
Section 299 requests:			
Residential property/farmland/roll	\$50.00	\$2.50	\$52.50
Non-residential property/roll	\$50.00	\$2.50	\$52.50
Section 300 requests:			
Residential property/farmland/roll	\$25.00	\$1.25	\$26.50
Non-residential property/roll	\$50.00	\$2.50	\$52.50

EQUIPMENT AND MATERIALS

- 6. Village owned equipment @ current suggested Government Rates (2022-\$120.00/hr)
- Contracted equipment @ cost plus 10%
- Materials @ cost plus 10%
- Skidsteer (with Operator) @ \$120.00/hr
- Grader (with Operator) @ \$180.00/hr

SUPPLEMENTARY RENTALS

SALE OF

COMMISSIONER FOR OATHS (Non-Resident)

WATER/SEWER

ANIMAL LICENSING FEES

BYLAW NON-COMPLIANCE/VILLAGE COMPLETES WORK FEES FOR SERVICE

FALSE ALARMS

ENHANCED POLICING

FIRE SERVICES

Item	Amount	SCC	GST	Total
------	--------	-----	-----	-------

Fire and rescue operations on all highways/roadways, provincial and non-provincial /hr./ unit, and properties within the Village of Warburg at a per hour per unit rate, which includes but not limited to motor vehicle, train or aircraft emergencies, including fire suppression, rescue, spill clean-up and/or extrications services. Cost replacement of equipment and/or materials used, lost or damaged as a result of the response. /hr./unit or any portion thereof. As per Alberta Infrastructure and Transportation Policy #TCE-DC-501	Fees set by Alberta Transportation according to their Policy #TCE-DC-501 (GST exempt)			
Fire and rescue operations in response to local state of emergencies requests from other municipalities for services that do not have mutual aid or service agreements in place with the Village of Warburg. As per Alberta Infrastructure and Transportation Policy #TCE-DC-501				
Utility companies request for public safety/standby services for emergency resources to provide / monitor/manage perimeter isolation/control zones. As per Alberta Infrastructure and Transportation Policy #TCE-DC-501				
Command units for all calls. As per Alberta Infrastructure and Transportation Policy #TVE-DC-501				
Cellulose insulation removal and/or disposal fee – insurance company	Cost recovery only, billed to insurance company			
False Alarms responses (Bylaw 177/21)				
Non-compliant fire alarm systems after first response within a 365-day period.	\$500.00		\$25.00	\$525.00
Compliant fire alarm systems after second response within a 365-day period	\$1500.00		\$75.00	\$1575.00
Compliant fire alarm systems after third response within a 365-day period.	\$3000.00		\$150.00	\$3150.00
Mutual Aid responses to other municipalities	As per mutual aid agreements			

16. Fire Information Requests and Reports

Item	Amount	SCC	GST	Total
Occupant load calculation and certificate (per occupancy)	\$97.66		\$4.88	\$102.54
Review fire safety plans large Com/Ind (over 600m2)	\$206.00		\$10.30	\$216.30
Follow-up on incomplete or non-compliant fire safety plan per hr.	\$97.55		\$4.88	\$102.54
Inspections:				
Inspections required by the QMP/Safety Codes Act (min \$250)	\$258.00		\$12.90	\$270.80
Final Inspection	\$97.66		\$4.88	\$102.54
Protection of building under construction	\$97.66		\$4.88	\$102.54
Protection of adjacent buildings	\$97.66		\$4.88	\$102.54
Follow-up inspection (corrective actions have not been taken within the time specified)	\$97.66		\$4.88	\$102.54
Fire investigation reports for insurance companies (1) page summary	\$50.00		Exempt	\$50.00

17. Fire General Administrative Fees

Item	Amount	SCC	GST	Total
Providing security and/or a fire watch for a fire scene where the insurance adjuster could not be reached to provide security/person/hour	\$103.00		exempt	\$103.00
Alternative solutions application	\$515.00		\$25.75	540.75
Compliance inspections on fire investigations (plus mileage)				
Fire Prevention Officer or Fire Investigator by request or fire investigation requirement per person per hour	\$97.66		\$4.88	\$102.54
Fire Prevention Officer special event	\$97.66		\$4.88	\$102.54

attendance per person/per hour				
Property file search	\$97.66		\$4.88	\$102.54
Storage tanks (Flammable and Combustible Liquids) Annual operating permit (tanks over 2500 litres) (per storage tank)	\$78.00	\$4.50		\$82.50
Tank and tank systems installation/alteration initial review & removal	\$239.09	\$9.56		\$248.65

WARBURG RV CAMPGROUND

18. Item	Amount	GST	Total
50 amp power/water/sewer per day	\$35.00	\$1.75	\$36.75
50 amp power/water/sewer per week	\$210.00	\$10.50	\$220.50
No services (tent area) per day	\$20.00	\$1.00	\$21.00
Sani-dump (honor system/per use)	\$5.00		\$5.00
Fire wood per bundle	\$5.00		\$5.00

ENGINEERING AND PUBLIC SERVICES

19. See Bylaw 181/22 Schedule B:

a) Lost or Damaged Cart	\$100.00 + GST
b) Cart Delivery Fee	\$ 25.00
c) Sunnybrook Transfer Station Card	\$ 20.00

20. The following fees, rates and other charges are established in accordance with Bylaw 181/22 Schedule A:

a) Administrative fee for transferring unpaid utility arrears to property taxes	\$ 25.00
b) Reconnection Fee	
i. Monday to Friday, (9:00 a.m.- 4:30 p.m.) (<i>regular business hours</i>)	\$ 50.00
ii. After Hours	\$ 250.00
c) Bulk Water – See Bylaw 181/22	
d) Late Payment / Overdue Charge for Accounts Receivable	
i. 2.6% on all overdue accounts.	

PLANNING AND DEVELOPMENT

21. Planning and development Subdivision and Development Permits Misc Fees

Item	Amount	GST	Total
Copies of the following bylaws:			
Land Use Bylaw	\$45.00	\$2.25	\$47.25
Other Bylaws (per page)	\$0.25	\$0.01	\$0.26
Land Use Bylaw			
Rezoning / application (except Direct Control)	\$400.00	\$20.00	\$420.00
Rezoning Direct Control	\$500.00	\$25.00	\$525.00
Municipal Development Plan/Area Structure Plan Review and Amendments and Outline Plans Inc. (plus any advertising at cost)	\$3174.00	\$158.70	\$3332.70
Appeals to Village of Warburg Regional Subdivision Appeal Board (LCRSDAB)	\$160.00	\$8.00	\$168.00
New and Major Amendments the greater of Plus \$400.00 advertising fee	\$630.00 or \$52.50/gross ha	31.50 tbd	\$661.50 tbd
Minor Amendments Plus \$400 advertising fee	\$367.50	\$18.38	\$385.88
Conversion to Condominiums	\$40.00/unit	tbd	tbd
Encroachment Agreements Plus registration and legal fees	\$150.00 per agreement	tbd	tbd
Easement Agreements Plus registration and external legal fees	\$100.00 per agreement	tbd	tbd
Lease Agreements Plus external legal fees	\$150.00 per agreement	tbd	tbd
Charges for Copies of Department Documents			
Land Use Bylaw Including Colour Land Use District Map	\$45.00	\$2.25	\$47.25
Municipal Development Plan	\$25.00	\$1.25	\$26.25

22. The following applicable Development Permit Fees are established in accordance with the Land Use Bylaw. (GST exempt)

a)	Notification fee for Discretionary Uses	\$200.00
b)	Amendment to Issued Development Permit	At the Development Officer's discretion but not to exceed the original permit application fee.
c)	Single Detached Dwelling	\$75.00 per dwelling
d)	Show home	\$75.00 per dwelling
e)	Duplex Dwellings	\$125.00 per dwelling
f)	Tri-plex/Four-plex/Townhouse Dwellings (street fronting)	\$75.00 per dwelling unit
g)	Apartments	\$125.00 + \$25.00 per dwelling unit
h)	Multi-Unit Residential Development (condominium developments)	\$125.00 + \$25.00 per dwelling unit
i)	Hotels/Motels	\$125.00 + \$25.00 per Suite
j)	Manufactured Home	75.00
k)	Commercial/Industrial	\$125.00
l)	Accessory Building over 18.58 m ²	\$25.00
m)	Sheds over 10.0 m ²	\$25.00
n)	Residential Building Addition (exempting apartments)	\$25.00
o)	Residential Secondary Suite	\$50.00
p)	Garage	\$50.00
q)	Home Occupation	\$25.00
r)	Change of Use	\$50.00
s)	Cannabis Retail	\$2500.00
t)	Demolitions	\$50.00
u)	Signs	\$25.00
v)	Variance Requests	\$100.00
w)	All Other Development Permits	\$100.00
x)	Development started prior to issuance of Development Permit	Double the applicable fees

23. All Building, Electrical, Gas and Plumbing Permits fees as per the Leduc Council Fees and Charges Schedule. (Applications through Leduc County).

24. The following fees and charges are established in accordance with Bylaws 197/24 Burning Bylaw and 143/15 Fireworks Bylaw:

a)	Permit to sell fireworks (low level) or shop goods	\$75.00/annual
b)	Permit to discharge fireworks (low level)	\$10.00
c)	Permit for high hazard fireworks and pyrotechnic displays	\$125.00
d)	Permit for the use of pyrotechnic devices	\$75.00/event
e)	Site inspection and permit for flammable /combustible fuel tank installation	\$75.00
f)	Site inspection and permit for flammable/combustible fuel tank removal	\$125.00
g)	Open air fire permit	\$25.00

PART V: POWERS OF THE MUNICIPAL ADMINISTRATOR

25. Without restricting any other power, duty or function granted by this Bylaw the CAO may:

- Carry out any inspection to determine compliance with this Bylaw;
- Take any steps or carry out any actions required to enforce this Bylaw;
- Establish forms for the purpose of this Bylaw;
- Establish reasonable criteria to be met for a room to be rented including a possible security deposit requirement pursuant to this Bylaw;
- Delegate any powers, duties, or functions under this Bylaw to an employee of the Village.

PART VI: ENACTMENT

This Bylaw shall replace all other Bylaws to this effect and shall come into force and be effective upon the day of its third and final reading.

DONE AND PASSED in open council assembled at Warburg, in the Province of Alberta, this 13th day of May, A.D. 2024

Read a first time this 13th day of May A.D. 2024.

Read a second time this 13th day of May, A.D. 2024.

Read a third time with the unanimous consent of the Council Members present and finally passed 13th day of May, A.D. 2024.

Mayor Dwayne Mayr

SEAL

Christine Pankewitz
Municipal Administrator

Bylaw # 196/24 amendment (change Item 18 prices):

Read a first time this 14th day of April, A.D. 2025.

Read a second time this 14th day of April, A.D. 2025.

Read a third time and finally and unanimously passed this 14th day of April, A.D. 2025.

VILLAGE OF WARBURG



Mayor Dwayne Mayr

SEAL



Christine Pankewitz
Municipal Administrator